

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Assistant Executive, O/RR  
FROM : Chief, D/RC  
SUBJECT: Statement of Functions

DATE: 7 February 1951

## REQUIREMENTS AND CONTROL DIVISION

25X1A9a [REDACTED]; X2005; Rm 2114)

### Requirements Branch

25X1A9a [REDACTED] X515; Rm 2118)

Formulates, establishes, and coordinates the necessary requirements for intelligence information (and material), for transmittal through appropriate channels for collection action; to provide guidance to available collection and source exploitation facilities and to insure that O/RR components receive maximum benefit therefrom. Represents the AD/RR in all matters touching the defection of Soviet or Satellite nationals.

### Control Branch

25X1A9a [REDACTED]; X2709; Rm 1045)

Receives, screens and disseminates all incoming material to O/RR. Records dissemination of material. Handles all responses to O/RR requirements, specific requests for extra copies of documents and cables, and requests for material not received as a result of routine dissemination.

25X1A9a

[REDACTED]  
Chief, D/RC